

FAMCMC IT SERVICES AND CONSULTING (PTY) LTD

Privacy Policy & POPIA Notice

Registration No. 2026/221420/07 · 5 October 2026

Public-facing policy. The detailed POPIA framework, processing register, impact assessment, retention procedure and incident procedure are internal documents.

Purpose

This Privacy Policy explains how FAMCMC collects, uses, stores, protects and otherwise processes personal information in connection with its website and business activities. FAMCMC processes personal information in accordance with applicable South African law, including POPIA.

Responsible party

FAMCMC IT SERVICES AND CONSULTING (PTY) LTD is responsible for personal information it processes for its own business purposes. Website: famcmc.co.za. General privacy contact: info@famcmc.co.za. Telephone: +27 83 647 4423.

Information we may collect

- Name and surname
- Company and job title
- Email address and telephone number
- Business address
- Enquiry and correspondence information
- Information required to provide consulting or support services
- Billing and invoicing information
- Website technical information where collected through cookies or analytics

Purposes of processing

- Responding to enquiries
- Preparing proposals, quotations and statements of work
- Providing and administering services
- Managing client and supplier relationships
- Invoicing and record keeping
- Security, fraud prevention and business continuity
- Legal and regulatory compliance
- Other compatible legitimate business purposes

Lawful processing

FAMCMC processes personal information only where a lawful basis exists under POPIA, including consent where required, contract performance, legal obligation, legitimate interests, or another lawful basis permitted by law.

Direct marketing

FAMCMC will comply with applicable requirements for electronic direct marketing. Where consent is required, appropriate consent will be obtained. Recipients may opt out of marketing communications.

Sharing and operators

FAMCMC does not sell personal information. Information may be shared with authorised employees, professional advisers, technology/cloud providers, payment providers, contractors, regulators or other parties where lawful and reasonably necessary. Appropriate confidentiality and security obligations will apply to operators.

Security

FAMCMC applies reasonable technical and organisational safeguards appropriate to the nature and risks of the information processed. No internet transmission or electronic storage system can be guaranteed completely secure.

Security compromises

FAMCMC will respond to personal-information security compromises in accordance with POPIA and applicable regulatory requirements, including notifying the Information Regulator and affected data subjects as required.

Retention

Personal information is retained only for as long as reasonably necessary for the purpose for which it was collected, unless a longer period is required or permitted by law, contract or legitimate business requirements.

Data-subject rights

Subject to applicable limitations, data subjects may request access to, correction of or deletion of personal information, object to certain processing, object to direct marketing, withdraw consent where applicable, and exercise other POPIA rights. Requests should be sent to info@famcmc.co.za.

Cookies

The website may use essential cookies and, where enabled, analytics or similar technologies. See the Cookie Notice.

Complaints

Privacy complaints should first be directed to info@famcmc.co.za. A data subject may also lodge a complaint with the Information Regulator of South Africa.

Changes

FAMCMC may update this policy when legislation, regulatory guidance, technology or business practices change. The current version will be published on the website.